

**COMPLIANCE QUESTIONNAIRE FOR A PERSON WHO IS REPRESENTING A NATURAL
PERSON
IN TERMS OF A POWER OF ATTORNEY OR AS CURATOR
in terms of FICA and POPI**

If you are acting on behalf of another NATURAL person, (such person referred to below as the “principal”), you need to complete this form, return it as soon as possible, and provide us with:

1. A clear copy of your ID or Passport.
2. A clear copy of any statement of account reflecting your residential address, which is not older than 4 months. An emailed account will do. If you do not have such a document, please advise and we will then send you alternative documentation to complete.
3. A clear copy of Power of Attorney or Letter of Authority or Order of Court proving your authority to represent your principal.

ORIGINALS OF 1-3 ABOVE WILL HAVE TO BE PRESENTED WHEN WE MEET YOU TO SIGN TRANSFER DOCUMENTS

1. What is your full name and SA Identity or foreign passport number?

2. What is the address of your main place of residence?

3. What is your telephone number and email address?

4. What is the full name of the person you are representing (the principal)? *(This person will have to complete their own questionnaire)*

5. What is the Principals’ SA Identity number/foreign passport number?

6. What is the principals’ telephone number and email address?

7. Please indicate on what basis you represent the principal (i.e., Power of Attorney; Letter of Authority, Court Order or other) and provide us with a copy thereof.

8. Please confirm what you are authorised to do on behalf of the principal, i.e., sell or purchase a property?

9. If you are selling a property, and if the property is bonded, which bank holds the bond and what is the bond account number?

Bank: _____

Bond Account number: _____

10. Will your principal be moving as a result of this transaction? If so furnish us with a forwarding address:

11. Unless you are authorised to act by an Order of Court, please confirm that the person you are representing (the principal) is still of sound mind and able to manage his/her own affairs.

YES NO

12. Please give us the bank account details into which the proceeds of the sale must be paid. This should be a bank account in the name of the registered owner of the property.

Account Holder: _____

Bank: _____

Account Number: _____

Branch Code: _____

SWIFT / IBAN (if applicable): _____

13. You hereby consent to the processing (use) of your personal information by Miltons Matsemela Attorneys for the purposes of carrying out our instruction. This consent specifically includes the right to obtain and utilize your bank account details as these details will be required either to ensure that you receive payments or refunds due to you or that any payments due to you are debited or credited to the correct account. This consent is furnished on condition that this personal information shall be used and processed in accordance with the Protection of Personal Information Act. It also allows us to add you to our data base for future marketing purposes until you advise us otherwise.

SIGNED AND DATED ON _____ (date)

REPRESENTATIVE TO SIGN HERE

This form must be completed and returned by email as soon as possible. The original may be signed when you sign your transfer documents.