

MILTONS MATSEMELA TRAINING ACADEMY
THE ENROLMENT PROCESS

	APPLICATION FROM PRINCIPAL	Once the application form is received from the Principal Property Practitioner, MMTA will contact and email the Candidate Property Practitioner the INDUCTION application forms to be completed. The Candidate Property Practitioner must submit the forms to MMTA on the <i>first day</i> of the INDUCTION									
	INDUCTION	The Candidate will attend the NQF Real Estate Level 4 Induction 333402000-00-00 The Candidate will receive a printed Learner Guide KM 01 – 06, the Learner Summative Assessment KM-01, and the Practical Module Workbook Learner Practical Assessment must be handed in at the Induction									
	EVALUATION 	MMTA will evaluate the INDUCTION and issue a confirmation email to proceed with Module 1 MMTA will register the data of the Candidate for the Learner Enrolment and Readiness registration at the EISA and the Quality Council for Trades & Occupation (QCTO)									
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	EVALUATION 	Signed by the Principal Property Practitioner and the MMTA Facilitator The Candidate's Proof of Evidence report will be accessed and signed off by the Facilitator and the SDP for the final NQF Level 4 Real Estate Certification at QCTO									

**MILTONS MATSEMELA TRAINING ACADEMY
LIST OF ABBREVIATIONS**

AC	Assessment Centre	DHET	Department of Higher Education and Training
EISA	External Integrated Summative Assessment	FISA	Final Integrated Summative Assessment
LMIS	Learner Management Information System	MoU	Memorandum of Understanding
NAMB	National Artisan Moderation Body	NLRD	National Learner's Record Database
NQF	National Qualification Framework	MM	Miltons Matsemela
MMTA	Miltons Matsemela Training Academy	OQSF	Occupational Qualification Sub-Framework
QC	Quality Council	QCTO	Quality Council for Trades and Occupation
PPRA	Property Practitioners Regulatory Council	PPA	Property Practitioners Act
RPL	Recognition of Prior Learning	SAQA	South African Qualification Authority
SDP	Skills Development Provider	SETA	Sector Education and Training Authority
SLA	Service Level Agreement	SME	Subject Matter Expert

QCTO Learnership is registered with the Department of Higher Education and Training, effective from Tuesday the 8th of November 2022 and they comply with the Regulations in terms of Sections 36, 16(d), 17(3), and 17(6) of the Skills Development Act 1998 (Act No. 97 of 1998)